



Employment Application

Application Date: _____

This company is an equal opportunity employer and will not discriminate in the hiring process because of sex, religion, race, color, age, national origin, or disabilities.

PERSONAL INFORMATION

Last Name	First	Middle Initial	Social Security Number
Street Address			Home Phone ()
City, State, Zip			Business Phone ()
Are you 18 years or older?		Are you legally eligible for employment in the United States? Please circle one.	
Please circle one. YES NO		YES NO	

E-mail _____

EMPLOYMENT INTEREST

Position: _____ Salary Desired? _____

Date you can start? _____ Can you work overtime if necessary? YES NO

Have you ever applied for employment with this company before? YES NO If yes, when? _____

EDUCATION AND TRAINING

School	Name and Location of School	Course of Study	No. of years completed	Did you Graduate?
High				Yes No
Trade or Business				Yes No
College				Yes No
Graduate				Yes No
Other				Yes No
License or				

Certificate Training				Yes	No
Other Special Training					

EMPLOYMENT HISTORY

(list below the last three employers, starting with the last one first)

Company Name	Employed (state Month and Year)
Address and Telephone	Pay or Salary
State Job Title and Describe Your Work _____	Reason for Leaving
Company Name	Employed (state Month and Year)
Address and Telephone	Pay or Salary
State Job Title and Describe Your Work _____	Reason for Leaving
Company Name	Employed (state Month and Year)
Address and Telephone	Pay or Salary
State Job Title and Describe Your Work _____	Reason for Leaving

MILITARY SERVICE RECORD

Have you served in the United States Armed Forces? YES NO

Date of Entry: _____ Branch of Service: _____

Date of Discharge: _____ Final Rank: _____

Indicate service school attended or special training received: _____

REFERENCES

(Do not list Relatives or Former Employers)

Name	Address	Telephone	Years Known	Occupation
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

CERTIFICATE OF APPLICANT

I HEREBY ATTEST that all statements made in this application are true and correct to the best of my knowledge. I understand and agree that any deception, fraud or my providing false or misleading statements of material facts in this application or examination process may cause the forfeiture of all rights to any employment or immediate termination if discovered after starting employment.

Signature of Applicant: _____

